

COMMUNITY HOUSING GUIDE PROCESS MAP  
Post-Tenancy



Review Plan for Supports & Get Service Authorization Approval for Any Additional Hours Needed for Post-Tenancy Supports

Orient Person to the New Housing Unit, Property & Neighborhood

Review Lease and Property Rules

Request Copy of Unit Key for Family Member or Service Provider

Set up Systems to Pay Rent & Utilities

Review & Revise Independent Living Budget If Needed

Conduct Monthly “Check-ins” with Landlord and Inspections of Unit



YES

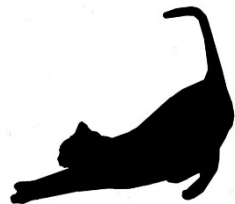
Does Landlord or Unit Inspection Process Reveal Tenancy Issues/Conflicts?

NO

Individual is stably housed!

Problem-solve Issues with Person (e.g., review lease, provide training on lease compliance)

Refer Person to Support Coordinator for Increased Hours of Waiver Services, Additional Waiver Services or Community Resources



Continue Monthly Check-ins on Time-limited Basis

Perform Rental Assistance Program and/or Rental Housing Recertifications Upon Support Coordinator Request

Transition Ongoing Post-Tenancy Supports to Service Provider



Flexible Funding is available to assist individuals with expenses related to their transition (e.g., application fees, holding fees, security deposits, moving expenses, basic furniture/household supplies, etc.). CHGs can refer individuals to their Support Coordinators to complete the Flexible Funding application.